

## Pre Primary FAQ's

1. Response to pressures from any quarter will be avoided in order to maintain our fair-minded admission policy.

- Playgroup
- Kindergarten – LKG / UKG
- Montessori – Mont 1, 2 & 3

2. What is the appropriate age for all levels?

- Playgroup – 1 (1 Year 8 Months to 2 Years)
- Playgroup – 2 (2 Years 8 Months to 3 Years)

-Kindergarten

- LKG (3 Years 8 Months to 4 Years)
- UKG (4 Years 8 Months to 5 Years)

-Montessori

- Mont – 1 (2 Years 8 Months to 3 Years)
- Mont – 2 (3 Years 8 Months to 4 Years)
- Mont – 3 (4 Years 8 Months to 5 Years)

3. What is the fee structure?

Follow the **LINK**

4. When do I pay the fee?

Term I - On or before April 10th of the respective academic session

Term II - On or before 10th October of the respective academic session

5. What is the mode of fee payment?

Educube - online or card payment

6. Is there any Concession in fee?

NO

7. Do you offer a Sibling discount?

Yes. A waiver of INR 5000 for the second child.

8. Do you have internal transfer facilities?

Yes, Based on availability

9. Do you provide Transport facility?

Yes. Also, depends on the route and number of students

10. What is the transport fee?

Depends on the distance and parent can check with school office.

11. Will you allow paying the fee in instalments?

Yes. Two instalments as per the two terms.

12. What are the documents required for admission?

- Filled in application Form
- Recent Passport size photos of the student & parent
- Photocopies of the previous year report card
- Original Transfer Certificate (if applicable)
- Photocopy of Aadhar Card of student & parent
- Photocopy of Birth Certificate
- Immunization certificate

13. What is the procedure to apply for TC?

Application for TC must be given before 31<sup>st</sup> December of the academic session. In case of application received after 31<sup>st</sup> March, tuition fee for the next academic session will be charged accordingly.

## ***Pre-Primary GENERAL FAQS***

1. What is the Teacher – Student ratio?

- Kindergarten – 2:30 with 1 care taker
- Montessori – 2:30 with 2 care takers

2. Explain the difference between Kindergarten and Montessori?

- At NCFE, Kindergarten is a structured learning environment with a thematic approach (monthly themes) and gives a strong foundation for elementary school.
- Montessori is based on self-directed activity, hands-on learning and collaborative play. In Montessori classrooms children make creative choices in their learning, while the classroom and the teacher offer age-appropriate activities to guide the process.

3. What are the Extracurricular activities provided in school with curriculum?

- Dance
- Physical Education
- Art & Craft
- Music
- Monthly Theme wise- Special Assembly
- Talent Hunt
- Conversation Classes

4. What are the safety measures executed?

Students Health and Safety is the utmost concern for the staff at NCFE EF.  
The following care is taken for the students at all grades:-

- CCTV cameras are installed in the school premises
- Security at each gates, recording of visitors
- Infirmary with a trained Nurse (Only first aid is monitored at school)
- Maids stationed at the restrooms- periodic cleaning
- Maids in each KG class
- Maids to supervise any activity class
- Teachers attend Fire Safety Workshops regularly
- Child Protection Policy

5. What are the languages introduced?

Apart from English as the first language, the other languages are:-

- Hindi
- Kannada

6. How many years is the Montessori programme?

Montessori programme is a three year programme – Montessori 1, Montessori 2, Montessori 3, after which students go to Class 1

7. What is Montessori Method of teaching?

Montessori method was developed by Dr. Maria Montessori based upon the actual observations of the children. Various subjects like language, Arithmetic, Sensorial, EPL (Exercise of Practical Life), Geography, Science, are taught with scientifically designed materials which are age appropriate

8. How does a mixed age classroom help a student?

The mixed age group environment creates an atmosphere where students learn to help and be helped by other students, because they interact consistently with students whose age and abilities are varied. Older students learn to be patient and tolerant, and serve as role models and teachers for the younger students.

9. Why is the cursive script introduced initially?

Cursive script demands making convoluted motor movements. The student is interested and capable of making controlled motor conquests at this stage

10. How does the Montessori system help the student in Class 1?

-The Montessori Method is a scientifically designed program keeping in mind both the student's mental and physical developmental stages as well as the student's acquisition of age appropriate scope and sequence of various sensorial and academic skills of reading, writing, spelling and arithmetic. This lays a sound foundation for the student to face his / her Class 1 academic classes with confidence.

-Montessori also establishes habits of concentration, perseverance and thoroughness in the early years which then in turn produces a competent and confident learner in the later years. Armed with these qualities the Montessori student eases into the mainstream classrooms adapting easily and quickly to their new routine.

11. How do Montessori -1 student settle in the classroom?

New students are offered preliminary activities like puzzles, threading the beads, stacking, and shape sorters. These activities give students the initial time to settle down into the new surroundings. As soon as they are familiar with and comfortable in the environment, they willingly begin to explore and fulfil their natural urge to begin work

12. Do you have Special Educator facilities?

Yes

13. Do you have female attenders in the school Bus?

Yes

14. Should my ward be toilet trained?

Yes, the student should be toilet trained and should be able to direct the teacher and maid if needed.

15. What is the reporting time for the student?

9.00 am

16. Do you have a Daycare facility?

- Daycare is provided from 2 years child till 12 years.
- Monthly, Full time, Half day & hourly basis available.
- Age appropriate activities are planned for the children.
- Children have sleeping time, snacks & play time

17. When the snacks break, what is the duration given for the students to eat their snacks?

10.00-10.30 am

18. What snacks do you encourage?

Healthy & dry snacks

19. Do you provide lunch at school?

No.

20. What do the children carry in the school bag?

- Water bottle
- Snack box
- Spare set of clothes
- School diary
- Class appropriate books
- Pencil pouch (all labelled with the student's name)
- Diapers if required

21. Do you have a school diary and would the teacher send updates on a daily basis?

Yes, updates will be sent when required through the school diary.

22. Do you have a TV monitor in each class?

AV room facility is available

23. How many teachers handle each class?

- Each class is handled by a single teacher
- Co-curricular and language are handled by specialized teachers

24. Do you have support staff for each class?

Yes

25. What shoe or foot wear has to be worn by the students?

Black Bubble gummers from Bata

26. What home support is to be given by the parent?

- Sending the student to school regularly on time
- Checking the school diary and their belongings everyday
- Creating a positive mindset in the student to attend school

27. When do you send the books home with the students?

Two to three times a week

28. Do you conduct annual medical checkup programme? What would be the set up done for that?

Yes, a general check up would be done by a recognized medical practitioner

29. What is the medical leave procedure?

Parent should send mail or a handwritten letter on A4 size paper addressing the Pre-Primary Head stating the reason and duration

30. How does the teacher help if the student is absent for long due to sickness?

Parent will be informed and the teacher would guide them to complete the work

31. How do you send the academic updates to parents?

Learning of the Month (LOM) will be mailed to the parent at the beginning of the ensuing month.

32. Do you encourage students participating in different competitions?

Yes. Students participate in activities like:

Drawing

Coloring

Singing

Fancy dress

Story Telling

Sloka Chanting, Show & Tell, Spell bee, Quiz and Handwriting.

33. Do you reward the students with certificates, medals or Cups?

Yes. Winners and Participation certificates will be issued to the students.

34. What are the major events celebrated at school?

Any one event per academic session – Annual Day / Sports Day / Project Day

35. How is the day planned for the students and do you share the timetable with parents?

The day schedule is mentioned in the school diary.

36. What activities are followed to improve thinking skills of the students?

Hands-on activities that enable the student to think and do.



37. Do you have a school counsellor?

Yes

38. How do you manage the students with behavioural issues?

The teacher identifies the student and takes it to the notice of the Head. Further, with parent's approval, the student will be addressed by the counsellor

39. How do you teach students with learning difficulties?

With the guidance of the special educator.

40. Do you share the syllabus with the parent in advance?

A broad overview would be shared with parents during the orientation program at the beginning of the academic session. Also, learning of the month (LOM) is shared at the end of the month.

41. What should be the parent's contribution towards school projects or activities?

Parents may need to give minimal support and guidance to the ward as per the activities assigned.

42. Do you encourage parent volunteers to conduct resource talk or any other activity at school?

Yes

43. Do you conduct workshops for parents?

Yes

44. Do you conduct Music and Dance Classes?

Yes

45. Do you teach Abacus?

No.

46. Do you change the events and activities every year?

Yes, to be in tandem with 21<sup>st</sup> century skills

47. Regarding uniform, sports uniform and others if any?

- Pre-school uniform on Monday, Tuesday & Thursday
- Sports Wear on Wednesday
- Concept Wear / Color dress on Friday

48. Which publishers do you follow and what textbooks & workbooks will be issued to the students?

Age/Level appropriate books are selected for the students.

49. Do you have trained teachers and what would be the teachers' qualification?

Yes. Teachers are NTT & Montessori trained with a graduation degree.

50. What would be the pattern and load of homework?

Stress free education; Homework would regularly be given to keep the parent also updated about the learning of the student. Focus on skill development is emphasized.

51. What kinds of Sports activities / outdoor games are conducted?

Physical training & activities; Games & Sports; Drill; Outdoor Play.

52. What is the Assessment pattern?

Students are assessed based on their skills and the concepts they have learned.

53. How is technology used in teaching?

Audio Visual Learning is encouraged through learning videos or presentations.

54. Will students be taken on field trips and educational trips?

Students will be taken on field trips related to the theme or concept they learn. School picnic also is conducted for all the classes.

55. Do you conduct Parent Orientation Programme?

Yes, at the commencement of the academic session and as new admissions take place.

56. Meeting with Teachers – How many PTMs are scheduled per term?

PTM schedule will be followed as per the school calendar. Apart from that, parents can meet the class teacher, team leaders and the Head as per the requirement with prior appointment.

57. What is the mode of Parent communication?

- SMS facility
- Educube Circular
- Mail Communication
- Phone calls
- Through School Diary

58. Major events and celebrations at school.

Early Foundation celebrates Sports Day/ Annual Day – 100% participation is encouraged. Also, religious (Ganesh Chaturthi, Onam, Christmas, Id, etc.), regional (Kannada Rajyotsava), national festivals (Independence Day, Children's Day, Republic Day, etc.) are also celebrated at internal level and important days (Environment day; International day of yoga) to promote heritage and culture.

59. Do you encourage Inter school competitions?

Yes, we do encourage it

60. What Club and House activities are conducted at school?

Yes. EF Nest – The Super Families.

61. What would be the KG or Montessori day to day activities?

Milestones are set for each level. Eg: Tripod grip, developing gross and fine motor skills, phonetic knowledge, number work, worksheets, coloring activities, illustrations through drawing, circle time, organized games, eating habits, resource talks, celebrations, etc. Students learn through activities and hands-on experience. Monthly updates will be sent to parents at the end of every month.

62. How is your school different from other schools?

- Daycare facility- homely environment
- Holistic approach; Focus on skill development
- Activity based learning; Variety of Teaching Aids
- Class transactions catering to diverse learners
- Well trained teachers; Approachability
- Regular updates on child's performance
- Identifying the areas of improvement and helping the parent to guide their ward
- Provide guidelines to parents